

Below is a table that lists the courses and the number of certification programmes, tutorials and eBriefings available under each category:

Course Title	No. of Certification Programmes Available	No. of Tutorials Available	No. of eBriefings Available
Business Management	1	9	0
Coaching Skills	1	5	1
Conflict Management	1	1	1
Meetings	1	2	0
Personal Development	25	Over 100	Over 50
Finance	2	10	10
IT Skills	29	Over 100	Over 50
Maths (Statistics)	0	4	0
Sales & Services	5	Over 50	15
Written English	4	39	3
Management	21	Over 100	39

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